

Hanson PTO Meeting Minutes

Thursday, April 4, 2024

7:00 PM

Indian Head Library



✚ Approval of March 2024 Meeting Minutes

- Alison D. motioned to approve
- Tina A. seconded

✚ Board's Welcome & Business

- Outdoor classroom plans update – three options were discussed. Option 1 is to build the structure to proposed plans and amended Cape Cod Lumber (CCL) plans, for a material cost of \$20,000 +/- and labor of \$37,350 or \$47,800. The total for co. 1 under Option 1 would be \$57,350 and the total for co. 2 under option 1 would be \$67,800. The timeline to start would be summer 2024 with completion before students return to school. Option 2 is to build the structure to proposed plans and amended CCL plans, for a material cost of \$20,000 +/- and labor of \$0 due to labor being completed by South Shore Vo Tech (SSVT) students. The timeline to start would be late fall/winter 2024. Option 3 is go back to the drawing board to assess structure options that may be more cost effective, such as what Duval or Conley have, as well as weighing this project vs. other Indian Head needs. The project cost for Option 3 is to be determined. CCL can provide discounts and \$500 toward the project. This results in materials estimate of around \$20,000. Two contractors gave two estimates (which is the two estimates under Option 1). Kate's husband helped get the contractor estimates to be the same, but the \$47k build out is for build time of a couple weeks and the \$37k estimate is for 4-6 weeks build time. SSVT has no labor charge due to it being a town project (normally the cost would be 10% of materials). The students would come over by bus to work on it. They can build the entire structure with the metal bench structure. They pull all permits and it helps the town collaborate with SSVT. Facilities can excavate if needed. Discussed that we should put the options to vote at the May PTO meeting. Also discussed it's ok to build during school hours and the school could limit recess or gym and can also use caution tape. Noted that if we use SSVT, we should publicize that they are doing it for no labor and that the PTO is paying for the project to alleviate any residents' concerns. Discussed that PTO or CCL could do a donation back to SSVT or a scholarship for SSVT. Questions that came up are: can SSVT excavate? Is there an extra cost? Do we need to sign forms with SSVT to hold the time? Would the Superintendent sign those? What date does SSVT need us to lock it in if we go with that option?
- Raise Craze fundraiser updates – one attendee said that she likes the idea of Raise Craze and kindness but her daughter is sad that she's excluded from the prizes. The family didn't participate in the fundraiser. Her daughter is sad that she doesn't get the stickers. She felt more involved in the Fun Run because that was more inclusive in the hype for the whole school. She said several people were talking about Raise Craze and how their kids did nice things but didn't get stickers. The parents didn't log on to record acts of kindness. Tina said that kids can do a little to get stickers and that she is working on getting a bracelet for all kids on Monday. Everyone can also participate in slushie day a d hat day, which kids

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earn for the whole school by reaching milestones. We could do away with prizes or do more class rewards, or give more stickers to kids. The PTO would like more feedback from parents. The PTO explained that parents only needed to register their kids to get a bracelet, and it's a fundraiser based on acts of kindness and no one needs to donate any money to be rewarded for logging acts of kindness.

- Electronic Sign update – the \$15000 sign that the PTO voted to approve was not compatible with the district. Ms. Costa got two new quotes and sent them to Facilities and Technology and both were ok. The larger sign that is the new quote fits more characters and is 48"x72" with 96 pixels. The smaller size that is the new quote is 24"x72" and is 48 pixels. Both are full color and weather proof. They should last 100,000 hours and has a 5 year warranty. Discussed how hours could be saved if it's turned off at night. Administration would prefer the larger one to be able to put more info on it. Facilities could install it in June if possible.
- Scholastic Dollar balance \$5322.35 after purchasing 36 dictionaries and 36 thesauruses for grade 3 teachers. Discussed that the PTO could redeem the next book fair rewards in dollars rather than in Scholastic dollars.

✚ Principals' Update

- In MCAS now. They have told the kids not to worry or stress about it. They are expecting 100% participation and can do make up dates for kids who missed it.
- The kindergarten showcase is happening soon.
- Planning staffing and 1 paraprofessional to plan for the Fall. The therapeutic learning center will move out of Indian Head to Conley and we didn't have enough students for emotional/behavioral and it didn't justify the cost. One will transfer to Conley.
- We will receive PACE program that was at Duval for cognitive challenges. Two teachers and 1 para will be here in August from Duval. They will need 2 classrooms and one option is to split a classroom into 2 classrooms.
- Parent teacher conferences are next Thursday and that's a half day. The system is open until Wednesday and it will be virtual or in person options.
- We noted that some parents were frustrated that more notice was not given about parent teacher conferences.
- Dr. Jocelyn thanked the PTO for posting the kindergarten information on Facebook. There are 56 kids registered so far. He asked that we post it again and the new parent guide on how to prepare a kid for kindergarten
- Discussed the 4th grade yearbooks. The school will order for 4th grade and the PTO will reimburse.

✚ Treasurer's Report: Balance Update and Outstanding Obligations

- See report

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✚ Post Event Review

- Raise Craze fundraiser (Tina Arsenault) – March 25-April 5 – discussed above
- Raise Craze family craft night (Tina Arsenault) – March 27th - many families came and March seemed to be a good time to have the fundraiser. 140 pounds of food was collected for food pantry donations, and pet toy donations were made at the family craft night. The kids also made bookmarks for the library and thank you cards for first responders.

✚ Upcoming Events / Fundraisers – voting requests to follow

- Brain Show (Tina Arsenault) – April 29th
- Teacher Appreciation week (Kate Fisher and Kristin Ernest) – week of May 6th – Heidi’s Hollow will provide ice cream for staff on one of the days and the rest is being planned.
- May book fair (Andrea Cipolla) – week of May 20th (reminder for CORI forms)

✚ Voting Requests (\$12,146.43) – ALL PASSED

- Grade 3 (Mrs. Schreiber) – clipboards, dry erase markers and pencil sharpener - \$120
- Four (4) wall mounted industrial grade fans for cafeteria for air flow - \$600
- Grade 1 (Mrs. Bosse) – 8 classroom stools for reading groups - \$111.55
- Grade 3 (all) – 4 sets (24 pack) of headphones - \$500 – these will be saved in the classrooms
- Grade 2 (Phinney) – five (5) nesting stools and 24 pack Chairback Buddy - \$200
- K - Scholastic magazine subscription shipping costs (magazines for K already PTO approved) - \$74.88
- Administration - Cost difference for new digital sign for Indian Head (PTO already approved \$15,362) - \$4,125
- PTO - Field day tshirts - \$4,000
 - Had discussion about a tshirt design contest. Ms. Costa can ask the gym teachers for a theme and Mrs. Smith can have the students do a design contest in art class after April vacation. Last year the PTO narrowed the designs down and the school voted. They would need about three weeks to do a design so will need a deadline.
- PTO - Teacher appreciation week - \$2,000
- Ms. Kain (all students and staff) – solar eclipse glasses (450 pairs) for school viewing of eclipse and for students to take home - \$415
 - Glasses should be delivered to the school Monday morning for the eclipse. The school will be outside at 2:15 and will take pictures of the event.

✚ School Committee Rep Update

- No update; the meeting was moved

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+ Future Events/Fundraisers (to be discussed at future meetings)

- Teacher Appreciation week – week of May 6th
- Book Fair (Andrea Cipolla) –week of May 20th
- Kindergarten welcome event - August

+ Chairperson/Committee/Volunteer Opportunities

- School Store Coordinator Erica Burke and volunteers
- Polar Plunge Committee and volunteers
- Sweetheart Dance Chairperson and volunteers
- Book Fair volunteers
- Teacher Appreciation week volunteers
- Box Tops leader Kristin Ernest
- Various other volunteer opportunities at events and fundraisers throughout the year

+ Events/Other Business

+ Open Discussion/Questions

+ Next meeting: 5/9 @ 7pm Indian Head Library

+ Monthly meetings for 2023/2024 school year – 9/14, 10/12, 11/9, 12/14, 1/11, 2/8, 3/14, 4/4 & 5/9